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## **Downtown Denver Expeditionary School**

Board of Directors Meeting  
Colorado Children's Campaign Offices  
1580 Lincoln  
7:30 to 9:30 a.m.  
Nov. 18, 2015

### **AGENDA:**

#### **Establishment of a quorum**

Present: Brittney, Dave, Terry, Tara, Kristina; Liz and Susan on the phone; Letia, Scott and Erin from staff. Cory Kalanick also at the table.

#### **Review and approval of the minutes of the October Board meeting**

Approved unanimously.

#### **Treasurer's Report (Roland)**

Discussion about spending down reserves; because of hiring of TA's, we are closer to zero. Part of the issue is the board expected staff to come to the board to approve expenses rather than just spending it down. Board is concerned that if we don't raise additional dollars, we could end up behind. Staff is concerned that good teachers may burn out if there isn't a release valve in a large classroom; we don't want teacher turnover.

Scott: Is there a fund balance target that the board would be comfortable with that could be managed long-term? Scott will provide a 6-year budget in the December or January meeting. Is the 3% goal reasonable?

Terry: Suggests the Finance Committee discuss these questions and bring a recommendation back to the board.

Terry makes a motion that the board authorize up to \$60,000 from our reserve into the operating budget.

Dave amends it to refer to the Finance Committee Draft of 11.17.15.

Brittney seconds motion. Unanimously approved.

#### **Interview with Board candidate, Cory Kalanick**

Tara met Cory in her Impact Denver class. He is a public finance attorney at Sherman and Howard and a dad. He is interested in learning more about the finance committee.

Tara makes a motion to nominate Cory to be a member of the board. Brittney seconds. Unanimously approved.

Susan is looking for someone for the board to work with her on outreach. We are all in agreement that we want to expand the board, particularly adding to the various needs and age diversity on the board. Brittney will connect with Susan to brainstorm ideas.

### **Executive Session Pursuant to CRS 24-6-402 (4) (c)**

Terry moves to go into Executive Session. Dave seconds. Unanimously approved.

Back in open session at 9:04 am

- Middle School Update (Dave, Terry)

### **Strategic Plan Update (Tara, Scott)**

(Susan, Liz, and Dave left the meeting during Executive Session)

Met with Bill Fulton. Scott recommends asking Bill for a minimal facilitation; Bill suggests starting a plan with a specific goal (for example, how to meet a capital campaign for a facility). We're going to go back to Bill and discuss what we need from the strategic plan.

### **Executive Director's Report**

Two groups of six 2<sup>nd</sup> graders have done presentations on their research and recommendations for development in Skyline Park. It was delightful; students' first engagement with a high stakes audience.

- Dashboard

Holding on the Dashboard until more members of the board are in the room.

- Whistleblower Policy

Scott would like to adopt this, but can't do so without a quorum. Will put it on the agenda for the December meeting.

- Allocation of Reserves

Discussed at open of meeting.

- Student Presentations to DDP

- Facility Space Constraints/Enrollment

Board reviewed the blueprint of DDES to get a sense for classroom space.

- Old Business
- New Business
- Public Comment Session
- Meeting Adjournment

Tara makes a motion to adjourn. Kristina seconds. Unanimously approved.